

## Quick Start Guide - Sign-in and Quitting Sendplus

You need a registered Sendplus, nVerge or Adbank 5 account to use Sendplus.

### Username/email address

Email address used during Sendplus, nVerge or Adbank registration.

### Password

Case-sensitive password used during Sendplus, nVerge or Adbank registration.

### Create New Account

If you do not have an existing Sendplus, nVerge or Adbank account, then register one online.

### Forgot Password

You can reset your password.

### Check your connection

Run Network and Speed test diagnostics.



### HTTP Proxy Server Settings

Configure Sendplus to work using a HTTP Proxy server.

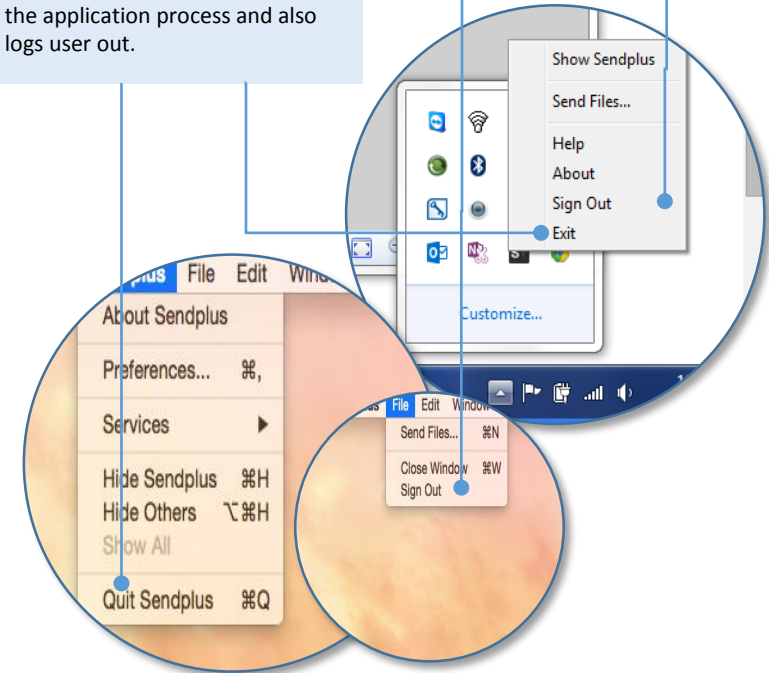
### Quit Sendplus/Exit

Quitting Sendplus can be done from:  
- Windows – Notifications  
- Mac – Sendplus Menu

Quitting/Exiting Sendplus stops the application process and also logs user out.

### Sign Out

Sign out can be done from:  
- Windows – Notifications  
- Mac – File Menu



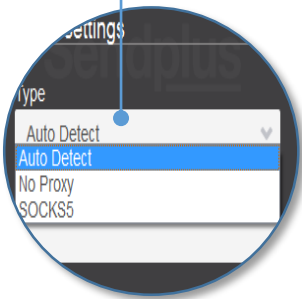
## Quick Start Guide - HTTP Proxy Server Configuration

Sendplus supports HTTP Proxy Server network configurations. You are able to select from SOCKS5, Auto-Detect or no Proxy setting required.

### Proxy Type Selection

Chose from:

- No Proxy
- Auto-Detect
- SOCKS5



Sendplus

Back to login

### Proxy settings

Type  
No Proxy

Host

Port  
8080

Login

Password

Forgot Password

Create a new account

### SOCKS5

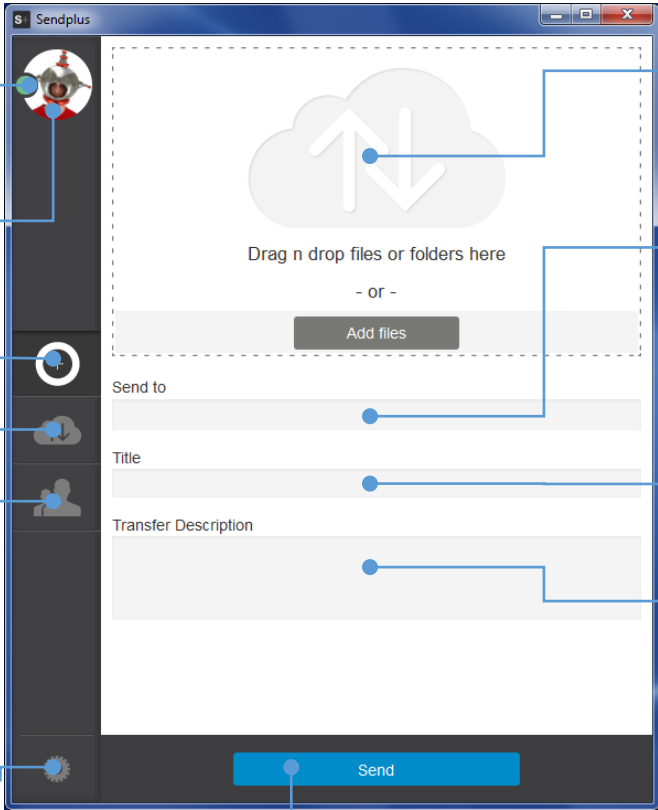
If SOCKS5 is selected, you will be required to supply:

- Host
- Port
- Login
- Password

## Quick Start Guide - Asset and Destination Selection

You are able to send anything using Sendplus - from small single files to large file/folder hierarchies.

Simply select your assets, choose your destination and then press Send.



The screenshot shows the Sendplus application window with a dark sidebar on the left and a main content area. The sidebar contains several icons: a green/red circle for the Online/Offline Toggle, a user avatar for User Account, a circular arrow for Asset and Destination Selection, a cloud with arrows for Transfers Monitor, a list of contacts for Contacts & Destinations List, and a gear for Preferences & Diagnostics. The main content area features a large dashed box for file/folder selection, a dropdown menu for destination selection, and input fields for Title and Transfer Description. A prominent blue 'Send' button is at the bottom.

**Online/Offline Toggle**  
Selecting the green/red circle will toggle you online/offline.

**User Account**  
Selecting the Avatar, will open your User Account details. This information can be edited.

**Asset and Destination Selection**  
Open to construct your Sendplus transfer.

**Transfers Monitor**  
Open to monitor Incoming and Outgoing transfers.

**Contacts & Destinations List**  
Open to view, add and edit contacts & destinations.

**Preferences & Diagnostics**  
View or change system settings, or to run diagnostic network or speed tests.

**File/Folder Roster**  
Drag and drop files/folders, or select 'Add files' button, to add assets to your transfer.

**Contacts/Destinations Select**  
Use this dropdown to select contacts or Adbank 5 destinations.  
If an Adbank 5 destination is selected, you may be prompted to select subfolders.

**Transfer Title**  
You can provide an optional Title for a transfer.

**Transfer Description**  
You can provide an optional Description for a transfer.

**Send Transfer**  
Pressing this will start the transfer.

## Quick Start Guide - Transfer Monitor

You can view the progress of all your Outgoing and Incoming transfers.

The screenshot shows the Sendplus Transfer Monitor interface. It features a sidebar on the left with icons for switching between Incoming and Outgoing transfers, a search bar, and a list of transfers. The main area displays three outgoing transfers: 'Various' (55% upload, 3% download), 'Video Files' (100% upload, 30% download), and 'The master files' (Delivered). A circular callout provides a detailed view of an incoming transfer for 'May's Spots', showing 9% download progress, 99.6MB transferred, and a current speed of 945.8 KB/s.

**Incoming/Outgoing Transfers**  
Switch between monitoring the progress of either Incoming or Outgoing transfers.

**Transfer in Progress**  
This demonstrates a transfer that has not completed either its upload or download stages.

**Transfer in Progress**  
This demonstrates a transfer that has reached 100% of its upload stage, but only 30% of its download.

**Transfer Complete**  
This demonstrates a transfer that has reached 100% of both its upload and download stages – success!

**Filter**  
Filter the transfers view.

**Quit/Re-download Transfer**  
If download is in progress, use Quit to stop the transfer.  
If download is complete, you can re-download the transfer up to 60 days from original transfer date.

**Pause/Delete Transfer**  
An ongoing transfer can be Paused, and a completed one can be deleted.

**Transfer Details**  
Click on the transfer to view more details of the transfer.

## Quick Start Guide - Contacts & Destinations

View and add/invite your Sendplus contacts.

If you are an Adbank 5 user, you will also have Adbank destinations.

**Contact Details**  
Click on the contact to view more details of that contact.

**Contacts Filter**  
Filter what contacts you want to view.

**Personal Contacts**  
These are users you have invited to be contacts

**Adbank 5 Destinations**  
If you have an Adbank 5 account, you will be able to upload to A5 Projects and Libraries

**Chat**  
Send chat messages to you personal contacts.

**Send files**  
Selecting this will switch you to the Asset and Destination Selection Window, with the Destination prepopulated with this contact's details.

The screenshot shows the Sendplus mobile app interface. At the top, there is a search bar labeled "Search contacts...". Below it, there are options to "Add or invite a new contact" and filters for "All people & destinations", "Show just people", and "Show just destinations". A list of contacts is displayed, including "Andy Jones", "Donald Hotmail", and "Projects". A callout box titled "Personal Contacts" points to the "All people & destinations" filter. Another callout box titled "Adbank 5 Destinations" points to the "Projects" contact. A third callout box titled "Contact Details" points to the "Andy Jones" contact. A fourth callout box titled "Chat" points to the "Chat" icon next to the "Projects" contact. A fifth callout box titled "Send files" points to the "Send files" icon next to the "Projects" contact. A sixth callout box titled "Contacts Filter" points to the search bar. A seventh callout box titled "Contact Details" points to the "Andy Jones" contact. A large circular callout on the right side of the image shows a detailed view of a contact's profile, including their name "andy@sendplus.com", email address "andy@sendplus.com", phone numbers, location "London, United Kingdom", and company information. A "Delete contact" button is also visible. A bottom callout box titled "Send to" shows a list of contacts and destinations, including "Andy Jones", "Donald Hotmail", and "Projects". A "Send" button is at the bottom of this list.

## Quick Start Guide - Selecting Adbank 5 Destinations

If you are an Adbank 5 user, you will have access to Adbank destinations, such as Projects and Libraries.

Traverse through projects to select your final destination.

### Traverse Adbank Destinations

Traverse through Adbank Projects and folders to select your upload destination.

**SELECT the Folder**  
When you have traversed to your Adbank destination that you want to upload to, you **MUST** press the **SELECT** button before choosing **SEND**.

**Changing Destination**  
You can change you destination (Contact, Project or folder) by selecting the icons.

## Quick Start Guide - Preferences

To help tailor Sendplus to your own personal preferences, we have provided you with a variety of different settings.

### Select a Transfer Protocol

You can select which protocol to use for your transfers:

- Accelerated
- HTTP
- Dynamic (Sendplus will determine the best protocol)

With Dynamic enabled, let send+ determine the best protocol for you to send and receive files. We use information based on your current network to determine what would suit you best.

### Remove Files When Transfer is Cancelled

This is an option to delete the files if transfer is cancelled.

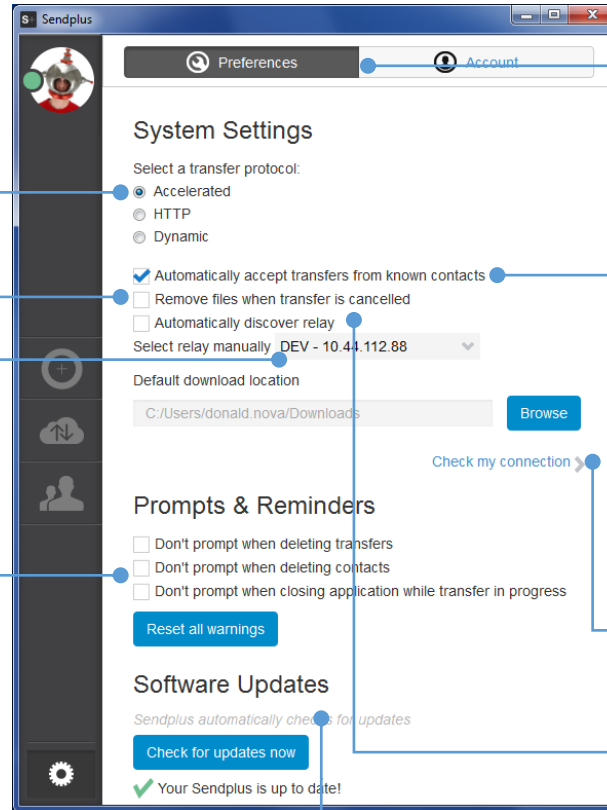
### Default Download Location

The default download location for your transfers can be changed.

### Prompts & Reminders

Sendplus gives you the ability to toggle on/off various prompts which will alert you to certain system actions:

- Don't prompt when deleting transfers
- Don't prompt when deleting contacts
- Don't prompt when closing application while transfer in progress



### Software updates

Sendplus automatically checks for updates on log-in, and will alert you to any that are available. Alternatively, you can manually check for updates here.

### Preferences/Account Toggle

Switch between Preferences and Account Window.

### Automatically Accept Transfers from Known Contacts

Having this option checked means that any file you receive from a known contact, will automatically be downloaded to disk.

Unchecked, the receiver will be alerted to an incoming transfer. The receiver would then have the option to accept or reject the transfer.



### Check My Connection

Run Network and Speed test diagnostics.

### Automatically Discover Relay

Having Automatically Discover Relay checked will let Sendplus discover your nearest relay.

Unchecked will allow you to manually select a relay.

Sendplus remembers your last manually selected relay.

# Quick Start Guide - Diagnostics

Use Speed and Network tests to help diagnose problems which you may be experiencing.

## Start Network Tests

This begins the Network Tests

## Network Tests

A series of network tests, diagnosing any issues with your local and/or Sendplus connections.

## Test Results

This will display the results of the tests.

These results could be:

- Passed
- Failed
- Passed with warning

The image displays two screenshots of the Sendplus application interface. The left screenshot shows the 'Network check' screen with a 'Check my network' button and a list of test results: Local Network (Passed), DNS (Passed), Authentication Connection (Passed), Upload Check (Failed), Download Check (Failed), Protocol Connection (Passed), and Sendplus Network (Passed). The right screenshot shows the 'Speed check' screen with 'Test in progress' and 'Stop speed test' buttons, and various speed and latency metrics for Relay, Accelerated upload, Regular upload, Accelerated download, and Regular download.

## Start/Stop Speed Tests

These begin and end the speed test.

## Accelerated Tests

These test both the upload and download speeds for UDT transfers.

## Regular Tests

These test both the upload and download speeds for HTTP transfers.



## Quick Start Guide - Support

If you need further assistance or are experiencing problems, then checkout the Sendplus website for answers.

If the website does not provide the help you require, then contact our support team on email.

Sendplus Support Website	Helpcenter
Support email	support@sendplus.com